

Job Description: Contemporary Worship Leader

POSTING COPY – July 2017

1. SUMMARY

This is a part-time position for the direction and leadership of Contemporary Worship (primarily in direction of the ECC Contemporary Worship Team) under the supervision of the Senior Pastor.

2. RESPONSIBILITIES

Witness: By life and service to give evidence of personal faith in Jesus Christ. And through a biblically-grounded ministry, to encourage the congregation to repentance and faith, spiritual growth, service and witness through the unique role of worship leadership.

Worship: Participate fully in the worship life of ECC – particularly in leadership, planning and direction of the Contemporary Worship service(s).

Presence: In accord with giftedness and personality, this individual is expected to be a fully participating member of the ECC church family.

Communication: Will strive toward excellent communication practices – returning calls, texts, emails (etc.) as appropriate; generally within 24 hours.

Staff: Participate in regular (generally monthly) All-Staff Gathering and Contemporary Worship Creative Team meetings; weekly check-in with pastoral staff, and other occasional meetings as mutually agreed upon with the Senior Pastor.

Responsibilities: The Contemporary Worship Leader (CWL) shall be responsible for overall leadership, team recruitment and direction of Contemporary Worship. The CWL shall lead weekly worship team rehearsals throughout the year and be present each Sunday to warm-up the Worship Team musicians and lead the congregation in worship.

Additional responsibilities include:

- Work with pastoral staff and Creative Team in the design of worship services that are welcoming and inviting for the next generation, the un-churched, and our current congregation.
- Ongoing recruitment and mentoring of worship volunteers for team participation and leadership (musicians and Creative Team members).
- Lead the Contemporary Worship Creative Team.
- Vocal leadership in worship.
- Coordinate with pastors and Creative Team in developing song repertoire.
- Drafting of “cue sheets” (Planning Center) for Contemporary Worship.
- Schedule and maintain the Contemporary Worship Team calendar.
- Tasking of media production (lyric slides, etc.).
- Work cooperatively with Set-up and Tech teams to ensure excellence.

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- Incorporate music for a culturally “contemporary sound” through varied musical styles.
- Creatively engage the congregation.
- Facilitate a service with a high level of energy and fluidity.
- Draft and administrate the Contemporary Worship Budget.

Additional ECC Ministry: This job description does not preclude other responsibilities that may be agreed upon in consultation with the Senior Pastor.

Kingdom Ministry: As appropriate and in consultation with the Senior Pastor, the Contemporary Worship Leader is encouraged to engage in ministry that blesses the broader Church (including time away as stipulated below).

3. QUALIFICATIONS

Membership: The Contemporary Worship Leader shall be or become a member of ECC.

Education/Experience: A Bachelor’s degree, musical training and worship leading experience are all desirable.

Other:

- Deeply in love with Jesus.
- Spiritual and emotional maturity.
- Theologically discerning.
- Skilled music leader.
- Ability to lead and shepherd musicians.
- Effective organizational and communication skills.
- Collegial and supportive of the pastoral team and staff.
- Welcoming presence in leading worship (with a heart for people from all walks of life).
- Skill and insight in planning services that meet the church leadership’s stated goals.
- Ability to teach new songs to the congregation.
- Familiarity with the incorporation of technology in worship.
- Humility and authenticity (a focus on leading worship rather than on performing).

Committed to the Affirmations of the Evangelical Covenant Church (including the support of women in ministry); the professions of the Apostles Creed; the Mission Statement of Excelsior Covenant Church and the Covenant Resolution on Human Sexuality.

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4. CONSIDERATIONS

Hours: Part-time, salaried, estimated at 10-15 hours/week.

Time Away: Personal time away up to 4 weeks/year (including 4 Sundays), plus up to 2 weeks away for non-ECC ministry and/or study leave (including 2 Sundays). Time away shall not include Holy Week, Homecoming Sunday, or Christmas Eve. Time away shall be cleared in advance of commitments with the Senior Pastor.

Salary: Commensurate with education and experience.

Benefits: Hospitality and ministry resource expenses reimbursable per final contract.

Supervised by: Senior Pastor

Ministry support by: Senior Pastor