**Director of Worship and Communications - Job Description**

\* it is possible these two roles could be separated into smaller, part time roles, see below\*

**Reports to:** Lead Pastor

**Summary of Position:**

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This position works closely with the lead pastor and takes an active leadership and “developer” role within the Music, Tech and Sunday service teams of the larger Catalyst community. This position also plays a key role in implementing the communication strategy of the church, overseeing the social media, website informational updates, enews and other related communications outlets.

**Primary Responsibilities and Duties:**

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**-**Actively recruit, train and equip worship and technology teams

-Raising up and supporting additional volunteer worship leaders

-To lead worship on average of 2-3 times a month

-Oversee scheduling of the tech and worship teams

-Coordination of aesthetic aspects of the service with other volunteers/leaders

-Active implementation and oversight of our social media, website and enews strategies

-Other roles/responsibilities as time allows

**Skills/Knowledge and prior experience that we are looking for:**

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-2-3 plus years experience in leading worship in a church setting or similar experience

-Ability to facilitate and lead a worship team and competency to do so from an instrument (preferably guitar or piano)

-Some Biblical/Theological training/experience preferred

-An organized, self motivated person to lead projects, scheduling of volunteers for Sunday, and team building

-An artistic eye that sees the value of our communication strategy and oversees working with our volunteer graphics team to generate those images/promos/ads

**The Personality type that will thrive in this role will be a person that:**

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-Has a missional heart with the desire to work themselves “out of a job” (figuratively) in terms of equipping and developing others

-Is a true team player that realizes we are better when we work together

-Gets the philosophy that we want to be a church that multiples

-Possesses a flexible, teachable attitude willing to forsake preferences for the sake of the gospel

-Has the heart of a pastor first, musician/artist second

-Believes in the theology, mission and values of the Evangelical Covenant Church

-Understands that church is supposed to be a ever growing family that looks like Jesus to the world

-Wants to help build a culture of “be” rather then “attend” church

-Sees Catalyst as their church home, not a gig

-Is organized and thinks more then one week ahead and values strategy and communication

**Time/Financial Compensation**: $15-18 an hour, 15 hours a week, depending upon experience/education. Educational stipend for continuing education also likely included. Its also possible these two roles could be split apart to 10 hours (worship), 5 hours (communication).